

## Citadel Concierge Care

As a part-time resident or frequent traveler in the Lowcountry, you need to find a home care service that is dependable, proficient and trustworthy as well as bonded and insured. Citadel Concierge Care is that service.



### Why Citadel Concierge Care?

Citadel Enterprises has been serving area residents since 1991. It is a design/build remodeling company that not only designs and renovates spaces, but also has qualified craftsmen who can



repair any problem spot in your home. The company was built on quality, customer



service, cleanliness and trust. The professionals who will be inspecting the homes are trained, clean, multi-skilled and

loyal. The company lives by it's motto - "caring for your home like it's our own".

Citadel Enterprises  
523 Wando Lane  
Mt. Pleasant, SC

# CITADEL

## CONCIERGE CARE

### Estate Management



Caring For Your  
Home Like It's Our Own



Certified Aging-In-Place Specialist  
Houses For Living, Homes For Life.



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# Caring For Your Home Like It's Our Own

## Services

A Citadel Concierge Care professional will inspect the home as often as the owner wishes, from once a week to once a month. During the visit, he will check those items pre-agreed upon from a checklist custom tailored to each property and the owner's specific needs. If the inspector finds something wrong with the home or out of place, the item will receive immediate attention. At the conclusion of every inspection, the homeowner will receive an e-mail confirming the inspection and comments regarding what the inspector found or fixed.

## The Price for Peace of Mind

Citadel Concierge Care will only perform the inspections the homeowner chooses. With a long menu of

services, the homeowner will decide on the number of tasks performed and the number of visits per month. Moreover, our craftsman employees are available to make repairs, large or small, upon your approval of a detailed proposal. A small investment will provide out-of-town property owners home protection and peace of mind.



## Possible Services Include:

### Outside

- Bring in newspapers, recycle bin, and mail.
- Pick-up any trash found on property.
- Bring in the trash can.
- Walk around the house and lot to inspect for any type of damage or something out of place.
- Check level of chemicals in mosquito misting system.
- Check to see if any tree branches are rubbing against the house/roof.
- Check landscape for maintenance.
- Check for general pool cleanliness.
- Check to ensure that dock lines and fenders are secured on the boat.
- Inspect all porches, decks, and dock.

### Inside

- Inspect inside of garage.
- Flush toilets and run water in various bathrooms.
- Inspect all rooms including bathrooms, closets, laundry room, and kitchen.
- Check inside refrigerator(s) for spoiled food and remove from premises if any is found.
- Check HVAC filters and change as needed using owner's filters stored on site.
- Check setting on HVAC thermostats (specify setting desired).
- Check for house plants showing signs of drying out.
- Check smoke detectors for operation.

### Miscellaneous

- Check on house after any named storm.
- Check for obvious pest control problems.
- One time per year: Check crawlspace and attic areas.

### Maintenance

- Start and let idle automobiles for the duration of the inspection.
- Check golf cart battery water level.
- Check back-up generator; check oil and test run.

\*\* Additional services as requested by the homeowner.

## Learn More

Citadel Concierge Care is the Lowcountry's premiere home care service for part-time residents.

Whether you need a few items checked on monthly or a full home inspection

twice a month,

Citadel Concierge Care can help when you are not in the area. To learn more about Citadel Concierge Care, contact Citadel Enterprises at (843) 884-4303, email [conciergecare@citadelenterprises.com](mailto:conciergecare@citadelenterprises.com) or go to [www.citadelenterprises.com/cc](http://www.citadelenterprises.com/cc).

